

Palo Cedro Community Park
Board of Directors Meeting
Thursday – November 13, 2008
Palo Cedro Lions Club

1. Call to Order

2. Introductions

Directors Present: Emily Reedy, Fred Quiqley, Ray Toney, Nancy Wickland, Andy Main, Bryan Cope, Bail Batdorf.

Absent: Marlys Johnson, Martha Wiebelhouse

Guest: Steve Hagenbaugh, Ron Bakerville

3. Secretary (Acting) Andy Main

- a. Minutes - Gail Corrected minutes to move comment about Nathan and John from Community church should show under committee reports. Fred moved, 2nd Gail to accept minutes. Passed Unanimous as amended
- b. Correspondence Chamber of Commerce ballot. Steve Hagenbaugh reported that Steve Hagenbaugh, Mary Sakuma and Greg Barker were elected to the board. Kim Burns voted Secretary.

4. Treasurer's Report Gail Batdorf

- a. Warrants, P & L - Gail presented report of the Financial report. Ray mentioned that \$10,000 ahead of last year in cash. Income Taxes must be paid if year end income is above \$25,000. More expenses before year end to bring income down.
- b. Bryan asked about refinancing of land note. Steve Hagenbaugh reported it's not due until next summer and it is at a good rate and new appraisal now might not be good. There is interest in getting signatories off the note which is likely now that the park has assets on which to secure the note.

5. Community Needs/Input/Perspectives - None

6. Committee Reports

a. Fundraising

- i. Honey Bee Festival Emilie Reedy reported that spreadsheet with final numbers is still being worked on.
- ii. Pumpkin Party Nancy reported on results of Pumpkin party. Profit was \$595. Suggestion to have event on Saturday next year to get more people out. 160 meals were served. There was a suggestion that more grills be used to improve flow of people.
- iii. Christmas Boutique Bryan reported that Virginia asked him to report on Christmas event for the park. Nancy shared Virginia idea of a Christmas Caroling idea in the park. Virginia will co-ordinate event with Nancy's help. Ray moved we approve \$100.00, 2nd by Fred. Approved. Suggestion to decorate fence, if in.
- iv. Wine & Dine – Steve Hagenbaugh and Andy presented report on plans for 2/28/09 Wine & Dine. Letters have been sent to Winerys SH presented advertising budget and also presented Sausage Factory budget for event. Contact Marlys Johnson to

help with advertising graphic art. Suggestion to have John Oakes and Mark LaSalles to be co-auctioneers.

b. Construction Ray Toney

- i. Front Fence – Panels are still being built. Tigtech, who is building the panels is moving which has delayed completion of the fabrication. Fence alignment has been done by Ray including building a support and foundation for seasonal creek crossing. John Livingston at College has offered but not delivered on doing the front gate. Tigtech's Chad has offered to do the fabrication within the budget to get the front gate built. Ken Silva Masonry working with Tigtech. Phase 1 is fence, Phase 2 is gates (2) and Phase 3 Masonry work.
- ii. Environmental Reviews – Ray reported on meeting with COE which went well. He emailed results of meeting with COE (attached) and also reported on Ron Burke and John Luper of Enplan. Suggestion for \$100 certificates for Rivers to each of them and a plaque for Enplan. Value of their contribution is estimated to be \$25,000. Motion Ray, 2nd Fred. Approved Unanimous.
- iii. Fencing and Security Plan needs to be sent to the county. Need to have approval and signoff from the Sheriff's office. Part of plan will require posting a phone number to call for anyone needing to report anything to. Andy to call and get name of contact person at Sheriff's office for purpose of submitting and getting approval of a security plan.
- iv. Ray reported that once fence is in, we can start other projects such as bridges, south parking lot, power, water, etc.
- v. Received use permit extension waiver. There are no more due dates for renewing use permit.
- vi. Bryan to follow up on PG&E application.

c. Marketing Bryan Cope

- i. Video Commercial – Tom Fields & Family to provide narrative. We are still waiting on them. Tabled until next meeting.
- ii. Fred reminded that last meeting a newsletter was discussed to be sent out before year end. Quarterly Newsletter. Bryan to develop form with Marlys and Virginia to get newsletter out.

d. Grants Bryan Cope

- i. Stewardship Council – Public Meeting November 19, 2008 in Sacramento. Bryan plans to attend. \$200,000 grant application will be reviewed and there may be available time for public comment. Gail spoke with Joel Wagner, financial manager for Stewardship council. He confirmed that infrastructure work we're proposing did qualify under the youth council.

e. Volunteer Coordination

- i. 4-H Clubs – Nancy has list of groups that helped with Pumpkin party. Andean Holz and Marty Carpenter were people that co-ordinated those who came through with help.
- ii. Other

7. Open Discussion

Andy reported on Frisbee Golf. Meet a gentleman, Dave Steward, 530-921-7639, who was interested in helping build a Frisbee Golf course and would help get sponsors and build it for the park. New email list. – Andy will get new list going

Nancy suggested ALL DAY Saturday in the Park event. Andy suggested an operations committee be formed to discuss issues like pets in the park and security and report back to the board.

Andy and Emily to serve on nominating committee will present new slate at next meeting. Marlys and Matha and Gail will not be running for re-election. There are 5 board members coming up.

Need 3 seats filled. Steve Hagenbaugh volunteered to sit on the board.

8. Call to Adjourn

Next Meeting: December 11, 2008 6:15pm - Palo Cedro Lions Club

“Building a Better Community Through Parks and Recreation”

www.pcpark.org

Treasurer's Report

November 13, 2008

General Account: \$76,908.69

HBFB Account: \$21,906.56

Loan Payoff: \$83,290.93

Bricks sold: 1- Shufelberger

Fence Sections: 1- Shasta Beekeepers Association

Bills to pay:

(Approved) Storage Unit (60.00) & Frontier Telephone (26.03)

(Approved) Record Searchlight, advertising for Pumpkin Party (402.47)

Honey Bee Festival shows a profit of \$5,669.35. Everything is paid. Report is attached.

Pumpkin Party shows a profit of \$595.15. Not all of the pledged funds have been received. Nancy to give a report.

Attached is the comparative Profit and Loss statement and the Balance Sheet through today.

Gail Batdorf
Treasurer

Report from Ray Toney regarding meeting with Corp of Engineers – Matt Rabbe 11/4/08

BOARD:

SOME TIMES THINGS WORK OUT FOR THE BEST

Dave Waters and I met with Don Burk & John Luper of ENPLAN and Matt Rabbe from COE this morning at 10:00 AM at the park.

SUMMARY

1. We have to remove the gravel ASAP, by this Saturday at the latest and he won't write us up for a violation.
2. Do not have to fence the wetlands unless we have another unauthorized intrusion into the wetlands until construction activities begin.
3. Doesn't think we are reliable to maintain a wetlands enhancement and consequently doesn't like the onsite mitigation idea.
4. Allowed us to eliminate the berm in front of the up-stream wetland which allows us to fill the ditch without installing the culvert under the basket ball court and saves us 6 to \$7,000 in construction costs.
5. Eliminated counting the wetlands we are destroying in the vicinity of our cul-de-sac as wetlands.
6. Eliminated counting the wetlands just east of our South parking lot.
7. Allowing us to fill in the pit/pond without mitigation.
8. If we buy wetlands mitigation from Haws at approximately \$150,000 per acre.
 - Can mitigate the 0.023 AC of wetlands impact at the road crossing at a 1 to 1 ratio rather than 2 to 1
 - Can mitigate the 0.017 acre ditch filling impact at a ½ to 1 ratio rather than 1 to 1.
 - Which means 0.0315 acres at \$150,000 / acre or about \$4,725.
9. Matt will provide support to USF&W the taking (elimination) of the elderberry bushes.
10. Matt felt comfortable that we did not have ferry shrimp habitat which means we would not have to go through the year plus study and could possibly receive a permit sometime in May or June.

This saves us 7 to \$10,000 in park cost and no annual monitoring, which if we were not allowed to do it ourselves would be 2 to \$4,000 per year for a minimum of 5 years.

DETAILS

I started with the wetland violation I didn't think bringing it up later would help with our credibility. I was honest with Matt that I was the designated site person and I didn't maintain control of the site and some good intentioned volunteers thought they were doing a good thing. We discussed clean-up techniques which needed to be by hand without tools or equipment which might scratch or disturb the ground. If we could have it done by this Saturday he would not write it up nor send it to other agencies (which means no fines). I ASSURED HIM WE (YOU) WOULD HAVE IT CLEANED UP BY THIS SATURDAY. Understanding the front fence would be up soon he agreed to allow us to wait until construction to place a protective fence around the wetlands as long as we have no further intrusions.

We then moved to northwest corner at the confluence of the drain ditch and wetland. Don and John suggested allowing us to remove the berm which partially blocks the flow into the wetland and helps divert the flow into the ditch. I confirmed that if we did that we would not back water up on our neighbors and we could hydraulically eliminate the 15-inch pipe under the basket ball court. Matt concurred that it was a better plan because it puts water into the wetland earlier. I assured them we could eliminate the berm without encroaching into the wetland in the process of filling the ditch.

We then reviewed the road crossing and pond/pit. Don explained how we had moved the road alignment from previous drawings the COE had seen to cross the wetland at the narrowest point. Matt agreed the pit was not a beneficial wetland and would allow us to fill it in make it a larger wetland without mitigating for it.

We then reviewed the "wet meadow" wetlands near our proposed cul-de-sac which Matt did the "boot" test and concluded it wasn't a wetland and didn't need to be mitigated.

Don and John then took Matt to the two elderberry bushes. Remember we tried to get USF&W, who has jurisdiction over the elderberry bush, come onsite to review them and allow us to eliminate (take) them. Apparently Matt being with the COE can be the onsite review person and he is willing to write a memo to USF&W to support our elimination of the elderberry bush which would be a determination in the wetlands permit when we received it.

We then reviewed the wetland in the main creek near our suspended fence crossing which we have no plans to impact. And moved on to the "wet meadow" wetland near our South parking lot. Matt did the "boot" test and concluded it was not a wetland.

We then reviewed the constructed ditch which we want to fill. As I understood it because it connected one water way to another Matt felt it needed to be mitigated for which we had not planned on. This is when we discussed the whole onsite mitigation vs. purchase of off site mitigation. The conclusion based on some rule I didn't understand about how we were benefiting wetland with the water from the ditch he said we could mitigate the ditch at a ½ to 1 rather than 1 to 1 ratio and the road crossing (at this point our only other impact) at a 1 to 1 ration rather than a 2 to 1 ration with the \$150,000 cost per acre bank rather than the \$300,000 cost per acre bank. Huge savings.

Perhaps some brief history here would help. Our current construction plans would appear to impact approximately 0.08 acres. Depending upon which wetland bank we qualified for at a 2 to 1 or 3 to 1 ration our wetlands mitigation fees to purchase offsite mitigation would be \$30,000 to \$75,000. Consequently, Don Burk and others put significant effort into onsite mitigation plan which we could do for \$7,000 to \$10,000 plus monitoring. We are now down to approximately \$5,000 to purchase offsite mitigation, eliminated a \$7,000 culvert, and no monitoring. WOW.

I can not overstate how much effort and creditability has been given by Don and John from ENPLAN. We sill discuss further at board meeting.

I further confirmed with Don we can proceed with construction on the South side of the creek. Also we can construct the bridges across the creek and wetlands to connect our trails. WE MUST STAY OUT OF THE CREEK AND WETLAND including dropping any material in the creek.

WE MUST GET THE GRAVEL OUT OF THE WETLAND BY THIS SATURDAY. I think it will take 4 to 5 people 3 to 4 hours. It is now wet (under water) and you will need boots. I am available most of the rest of the week and after 10:00 Am on Saturday to give instructions. Please let me know when a group can be there

Ray