

PALO CEDRO COMMUNITY PARK

BOARD OF DIRECTORS MEETING MINUTES

11/14/2007

1. OFFICERS

Present: Gail Batdorf, Bryan Cope, Emilie Reedy, Ray Toney, Nancy Wickland, Sandee Blalock

Absent: Andy Main , Glenda Wooten, Eileen Fox

Guests: Sue Farrell, Peter Brookes, Virginia Phelps, Joan Bakerville

Meeting called to order at 6:20 p.m.

2. Secretary's Report

Minutes: One change to the minutes of 10/24/2007. Gail reported that the Shasta YMCA payment was \$15. Gail made a motion to accept the minutes, seconded by Emilie. All voted in favor.

Correspondence: Sandee read an email from Betty Paris regarding her inquiries to the IRS and her recommendation to make the organization look more favorable in the eyes of grant funders. One of the recommendations is to offer membership. Sandee to call attorney Art Peaslee and email the bylaws to him to get a recommendation on whether or not we can allow memberships with our non-profit status.

3. Treasurer's Report – Gail

See Handout. General account contains \$632,142.69; Honeybee account contains \$16,231.21; Note due on property is at \$85,000.66.

Taxes: These are done. Gail has a \$250 from the CPA. Ray made a motion to pay the bill, seconded by Sandee. All voted in favor.

4. Community Needs – Joan and Peter are interested in learning more about being a board member. Joan and Sue are having the Christmas boutique on Nov 30 and December 1. Need donations of lights, garland, etc. Joan will have budget soon. She will also decorate trees in the Park.

5. Committee Reports

Construction – Ray Toney: Work has slowed. Asked Bryan to follow up with PG&E on the conduit application. .

Fundraising – 1) Honeybee Festival: Emilie provided a handout showing a \$6,200 profit. Emilie knows the person who sent the NSF check. She will call her if we do not receive the new check within the next week. 2) Pumpkin Party: No report. 3) Fundraising letter: Virginia needs to get this letter to Terri McGee. Everyone was in favor of the letter with a little fine tuning and use this in specific cases as a request for donations or pledges. This is not a mass mailing piece. 4) Win River: Discussed a Win River fundraising night and elected not to pursue it if it is as Emilie described where our organization gets people to participate in a specific game and gets a portion of the proceeds of that game. Nancy will get more information.

Grants: Bryan reported that he was unable to get onto the Builders Exchange agenda until February of the new year. PG&E Grant: Bryan to look into the utility grant and explore information from the contact given by Sandee. Stewardship Council: From Glenda, there are new guidelines in January. Bryan to follow up.

6. Old Business

- **Saturday Visits in the Park** – We will not have the December 8 day in the park and focus our efforts in December on the Christmas Boutique on Nov 30 and Dec 1.
- **Bylaws Review** – Next meeting.
- **Clubs/Organizations** – Waiting for the new presentation.

- **Fence Donations:** From the insert in the EVT, we received donations from the Fire Dept, Cedar Tree Restaurant, Kenny Doelker, Shasta Gas, the Balmas, Nedra Dersch and they keep coming in. This was worth the \$88 we spent on the insert.
- **In House Marketing:** Powerpoint and plan for the raffle will be done next week. Bryan will discuss this at the next meeting.
- **Storage:** Sandee will look into this.

7. New Business

- **Wine and Dine:** No report.
- **Audit Committee:** Emilie reported on what the structure is in the Bylaws which call for an annual audit appointed by the board for report in April. Nancy, Emilie and Darlene Nachtman to audit the accounts and report to the board in December.
- **Board Nominations:** *Sandee to pull the list of the board positions up for nomination.*
- **Action Plan for 2008:** Everyone needs to bring a list of three ideas for 2008 to complete in the first and second quarter.

8. Open discussion

Dena Rothmann's recommendations of an action plan for 2008.

9. Meeting Adjourned at 8:10 p.m.

Next meeting: November 28, 2007 at 6:15 p.m.

Agenda items: Discuss need for attorney; Interview and consider new CPA; Lunch time board meetings once per quarter; Christmas Boutique; In House Marketing; Board Nominations; Planning for 2008.