

## PALO CEDRO COMMUNITY PARK

### BOARD OF DIRECTORS MEETING MINUTES

July 25, 2007

#### I. OFFICERS

- A. Present: Pres. Andy Main, Sec. Gail Batdorf, Director Emilie Reedy, Director Eddie McAllister, Director Ray Toney, Director Nancy Wickland, Director Glenda Wooten
- B. Absent: Past Pres. Eileen Fox, Treas. Jeannie Littleton, VP Bryan Cope, Director Ken Burns
- C. Guests: Sandee Blalock, Bill Baugh, Virginia Phelps, Herman, Sharyn Cornelius

#### Secretary's Report

Minutes were made available.

- Ray moved to approve the minutes. Gail seconded the motion. All approved.

Correspondence: Bills from Frontier and PG&E; bank statement from North Valley Bank.

#### Changes to the Board:

Andy discussed the shift in board composition to include new board members.

Ken Burns – offered to step down as Director. He will still be involved in the park committees.

Jean Littleton – has withdrawn as Treasurer. She will stay on as a Director.

Gail Batdorf – will serve as Treasurer.

Sandee Blalock – will come onto the board and serve as Secretary.

- Emilie moved to accept Sandee Blalock as Board Member and Secretary and complete the current term as Secretary. Gail seconded the motion. All voted to approve.
- Emilie moved to accept Jean's resignation as Treasurer, but remain on the board. Gail will step in and finish her term as Treasurer. Ray seconded the motion. All voted in favor.
- Ray moved to add Gail to the bank signature card. All current signers will be kept in place, with the addition of Gail Batdorf. Gail seconded the motion. All voted in favor.

Elections: Directors with terms up in 2007: Andy Main, Emilie Reedy, Nancy Wickland, Ray Toney, Sandee Blalock. Jean will finish her term through 2008.

ACTION: Gail and Sandee will provide a brief report on terms at the next meeting after reviewing the bylaws.

#### Treasurer's Report

There was no treasurer's report.

#### II. COMMITTEE REPORTS

A. **Community Needs and Concerns** – Nothing to discuss from our guests present.

B. **Construction** – 1) Fence Construction: Ray Toney reported that there will be two workdays on the fence on Wednesday and Saturday. He has four people lined up and needs seven to start at 6:00 a.m. The north and east fence posts are ready for concrete. Andy and Gail to call the list of volunteers who had listed their names as willing to help with construction. 2) Whitson Drawings: Ray just received today. 3) Trash enclosure: He just gave info to Nancy. The next step is to submit for permits with the County and PG&E.

C. **Fundraising – Honey Bee Festival:** 1) Emilie Reedy reported that she has flyers and handed them out to everyone to give to businesses. 2) Emilie handed out a preliminary budget. Glenda moved to accept the preliminary budget; Eddie seconded. Much discussion followed and it was eventually agreed that Emilie bring a closing report from last year's Honey Bee Festival and we will compare with the preliminary budget for this year. Tabled the motion until the next meeting. 3) Herman asked about printing the flyers. (Emilie ran them off herself using her own paper.) His wife owns Palo Cedro Office Supply and he would like her business to be considered in the future. 4) T-Shirts: Emily has list of sizes needed to order more. 5) Emilie has a meeting with the PR committee: Sandee Blalock and Judy LaRussa scheduled for July 26. 6) Emilie said that the Park Committee should not wait until the last minute for their booth. Andy, Nancy and Eddie will co-chair the booth. 7) Andy suggested getting more green polo shirts with the park logo and selling polo shirts in addition to the t-shirts.

**Pumpkin Party: 1) Food** Virginia and Nancy reported that breakfast is out. The event will be held from 11:00 to 2:00 and the Lions will BBQ. We have a volunteer, Sherry Brooks with the Dept of Public Health,

working on the project and she believes the food served must be healthy with no sodas, hotdogs or burgers served. Virginia will contact the Key Club for fruit smoothies. Ray asked why the food must be healthy and felt that we shouldn't put the Lion's club in a position where they cannot sell soda and burgers and polish sausage. He felt that the board should have a say in the menu if the committee is going to propose a radical change. Andy felt the same way, that this was a fundraiser and we need foods that sell but we could offer healthy alternatives. Andy suggested that the committee provide a menu for the board discussion at the next meeting.

**2) Fun Run** The primary purpose of the fun run is to increase participation and the committee is planning a fun run and relay races. Three new people showed up to the committee meeting and are excited about the run. Andy suggested not doing this on Sunday but Virginia felt Sunday would be easier to close the road. This would be a part tour of the park and part fun run. Ray offered his trails on his property that is adjacent to the park. Ray advised that we discuss this with the neighbors and get their support. Nancy and Virginia to visit neighbors. **3) Bricks** Nancy said that Jeff Borda makes bricks locally for \$14 each and we can get 70 for \$980. These will be on display at the Pumpkin Party.

**Wine and Dine:** Andy read email from Jennifer Haynes regarding the Bishop Quinn deposit.

D. **Grants:** No report.

E. **Volunteer Review:** Ray Toney and Nancy Wickland handed out a spreadsheet with volunteers, hours and the associated dollar amounts.

### III. Old Business

- a. Saturday Visits/Work Days: Need volunteers for August 11. Eddie will be there and Emilie said she might be there. Four people came last time. Suggestion made for kids to get involved and sell lemonade and have the maintenance committee working the same day.
- b. Rodeo Parade Trees: Gail to put out another email for people to buy the trees (2 wisteria and 15 poplar) Leave this on agenda.
- c. Plaques: there are 8x8 and 12x12 granite and marble plaques that we can use to recognize considerable donations (\$1,000 or more). Eddie will look into Office Depot plaques. Sandee will send him the logo. Andy suggested that we acknowledge these donations at every public event. Discussed have a big tree with names on leaves for an artistic flair.. Andy and Gail will get names.

### IV. New Business

- a. By Laws Review and Update: Emilie suggested we have a committee report back with recommendations. We will leave this on the agenda and perhaps revisit if we have a board training.
- b. Board Structure and Duties:
- c. Training: Andy asked if anyone was interested in a Saturday board training with Kathy Anderson. Eddie will get more info and present at the next meeting. Leave on agenda.
- d. Office move: We have been asked to move out of this office down to the end of the strip mall.

### V. Open Discussion

- a. With the changes in board structure, we discussed the importance of attending all board meetings and spending additional time on committees. We also discussed a check out procedure for important documents and where to keep the minutes. (Having a set at the park office is a good idea) In addition, many of the directors still need to have keys.

### VI. Call to adjourn

- a. Motion made by Ray, seconded by Eddie. Meeting adjourned at 8:20.

Next Meeting: August 8, 2007 6:15 p.m.

Respectfully submitted,

Sandee Blalock  
Secretary